

# Crawley Borough Council

## Minutes of the Full Council

Wednesday 26 February 2014 at 7.30 p.m.

### Present:

Councillor R G Burgess (Mayor).

Councillor V S Cumper (Deputy Mayor).

Councillors M L Ayling, B K Blake, S A Blake, Dr H S Bloom, N Boxall, B J Burgess, L A M Burke, R D Burrett, C A Cheshire, D G Crow, C L Denman, J I Denman, C R Eade, I T Irvine, M G Jones, S J Joyce, P K Lamb, R A Lanzer, C C Lloyd, C A Moffatt, C J Mullins, C Oxlade, D M Peck, B J Quinn, A J E Quirk, D J Shreeves, B A Smith, P C Smith, K J Trussell, L A Walker and W A Ward.

### Also in Attendance:

Mr A Quine – Honorary Freeman and Alderman.  
Mr J G Smith – Honorary Freeman and Alderman.

Mr B Jones – Appointed Independent Person.  
Mr P Nicolson – Appointed Independent Person.  
Mr A Timms – Appointed Independent Person.

### Officers Present:

Lee Harris	Chief Executive
Ann-Maria Brown	Head of Legal and Democratic Services
Peter Browning	Director of Transformation and Housing
David Covill	Director of Development and Resources
Karen Hayes	Deputy Head of Finance
Dave Rawlings	Head of Finance, Revenues and Benefits
Phil Rogers	Director of Community Services
Roger Brownings	Democratic Services Officer

### 91. Apologies for Absence

Councillors Marshall-Ascough, Thomas and Williamson.

## 92. **Members' Disclosures of Interests**

The disclosures of interests made by Members were set out in **Appendix A** to the minutes.

## 93. **Communications**

### Notice of Precept

The Head of Legal and Democratic Services confirmed that the Notice of Precept had been received from the Police and Crime Commissioner for Sussex and West Sussex County Council following the publication of both the agenda and the minute book for this meeting of the Council. Those precept details had since been circulated to all Members, and a further recommendation (Recommendation 5) would be moved in relation to the 2014/2015 Budget and Council Tax.

## 94. **Variations in the Order of Business**

The Mayor announced the following variations in the order of business so that:-

(1) Agenda Item 12 (b) (Notice of Motion as moved by Councillor Ward) would be taken immediately following Agenda Item 4, Petition (Recommendation 1).

On completion of the above business, the Council would resume with the business as set out in the agenda, with the next item being Item 5 (Recorded Votes at Budget Meetings).

(2) At the point of reaching Item 11 on the Agenda (Reserved Items), the following order would apply:-

(a) 2014/2015 Budget and Council Tax (Recommendations 4 and 5).

(b) To deal with the other items reserved for debate, including the remaining Recommendations 2, 3 and 6.

On completion of the above business, the Council would resume with the business as set out in the agenda, with the next item being Item 12 (a) (Notice of Motion as moved by Councillor Lloyd).

## 95. **Petition - "Leacroft" – 117 Ifield Road, West Green.**

### **(Recommendation 1)**

The Council considered a petition which was received in accordance with the Council's Petition Scheme. The Petition read as follows:-

"Vanessa wants to save the building and locally use it"

For information purposes, the petition which was entitled "List 117 Ifield Road for Local Importance" was accompanied by the following statement:

“We, the undersigned, petition CBC to save “Leacroft” 117 Ifield Road, West Green from destruction. The residents of West Green and Crawley do not want the building to be knocked down and replaced with any new build. We ask that the Council purchase the building for the local residents to use as a community hub for the residents to have a place to meet and have somewhere to use as a community space, access advice and health services which would be beneficial to the wider community of Crawley. We also ask that CBC widen its’ conservation area and place the building within it and list the building for local importance. “Leacroft” 117 Ifield Road has many period architectural features that are unique and significant to the residents of Crawley but the building also has important intangible significance to the people of West Green and the wider community of Crawley.”

The Council received the comments of Councillor Cumper who, as the Principal Petitioner and in accordance with normal practice, presented the petition from a seat reserved within the Council Chamber for this purpose.

Members indicated their support for the Petition whilst raising a number of associated issues. In continuing to debate the way forward in terms of any action to be taken, and with reference being made to such matters as potential planning and funding implications, it was felt that further consideration would need to be given to the issues raised.

It was moved by Councillor Dr Bloom and seconded by Councillor Lanzer:

That the Petition be referred to the Cabinet

The motion, upon being put to the Council, was declared to be CARRIED, and it was

**RESOLVED UNANIMOUSLY**

That the Petition be referred to the Cabinet.

**96. Notice of Motion (1 of 2)**

The Full Council considered a Notice of Motion in accordance with Council Procedure Rule 12, which was moved by Councillor Ward and seconded by Councillor B A Smith.

**Amendment**

As part of the debate on this matter, the following amendment to Part 4) of the Notice of Motion was moved by Councillor Lanzer and seconded by Councillor Dr Bloom. (Additional / amended text is shown in bold, whilst deleted text has been crossed through):-

4) To ~~award~~ **investigate** Local Listing status ~~to~~ **for** 117 Ifield Road on the grounds of communal value.

The Amendment received the support of both the mover and seconder of the Notice of Motion.

Following further consideration of this matter, the Notice of Motion, as amended, upon being put to the Council, was CARRIED, and it was

## **RESOLVED UNANIMOUSLY**

That in 2011, the old Leacroft surgery shut its doors for the last time, leaving West Green as the only neighbourhood in the town without a local surgery.

West Green has one of the highest populations aged over 85 in the town and people are rightly concerned about the sick, disabled and elderly who are now forced to commute a considerable distance to visit their GP; a situation made worse by the lack of direct public transport provision between West Green and the surgery in Langley Green.

Storm damage to the new surgery has complicated matters and left almost 10,000 patients from across the town with uncertain access to their GP. While doctors are working hard to get things up and running again, everyone must now do what they can to ensure those residents affected by the surgery's temporary closure are not left to suffer.

For those living near the old surgery site, 117 Ifield Road has long held communal value and the closure of the surgery has resulted in concerns over the future of the building and the potential impact on the special character of the local area. Local residents' strength of feeling is clearly shown in their petition on the site to the council.

The closure of the surgery in West Green has caused difficulty and uncertainty for many residents in the neighbourhood and beyond and as a council we should act as necessary for the good of our local communities. With that in mind, the council resolves:

- 1) To support Leacroft Medical Practice and the Crawley Clinical Commissioning Group in whatever way is needed to ensure a continuity of medical provision for patients and the return to full use of Langley House as a surgery site as soon as possible.
- 2) Once services are resumed at the practice, to work with the Crawley Clinical Commissioning Group to find a way to restore access for patients to a GP in West Green.
- 3) Until access to a GP in West Green is restored, to work with Metrobus to improve public transport for West Green residents trying to access the surgery site in Langley Green.
- 4) To investigate Local Listing status for 117 Ifield Road on the grounds of communal value.
- 5) To investigate the potential of designating Ifield Road, in part or whole, as an Area of Special Local Character.

## **97. Recorded Votes at Budget Meetings**

Notification had recently been received from the Government of regulations which would require all Councils at their annual budget meetings to adopt the practice of recorded votes - that is recording in the minutes of the meeting how each member present voted on any decision relating to the Annual Budget and Council Tax. The regulations came into force on 25 February 2014. This practice was required to commence with effect from and including this year's annual budget meetings, which, of course, for this Council was at this 26 February Full Council meeting. This would also require a change to the Council's Constitution.

Moved by Councillor Burke, seconded by Councillor Cheshire and

**RESOLVED**

That the following amendment to the Constitution be agreed:

Amend paragraph 17.4 of the Council Procedure Rules to read as follows (Additional text is shown in bold):

“17.4. Recorded Vote

If any member present at the meeting demands it, the names for and against the motion or amendments or abstaining from voting will be taken down in writing and entered into the minutes.

**In accordance with The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the Council at its annual budget meetings is required to undertake a recorded vote when voting on any decision relating to the Annual Budget and Council Tax. This includes any amendments proposed at the meeting, substantive budget motions to agree the budget, and setting council taxes, including precepts.”**

**98. Public Question Time**

Questions asked in accordance with Council Procedure Rule 9 were as follows:

<b>Questioner's Name</b>	<b>Subject</b>	<b>Name of Councillor(s) Responding</b>
Ms K Sudan	The Petition on “Leacroft” 117 Ifield Road, West Green, which had earlier been presented to this meeting.	In response to a number of issues raised by Ms Sudan, Councillor Cumper indicated that the Petition had been submitted to the Council on behalf of the residents of West Green and Crawley. The site concerned continued to be the subject of a planning application, and it was residents who had asked her to organise the Petition. Rather than with her colleagues within the Conservative Group, it was with residents, and such parties as NHS England and the Crawley Clinical Commissioning Group who she had focussed her discussions relating to the Petition. Councillor B A Smith referred to her own attempts to seek a

Questioner's Name	Subject	Name of Councillor(s) Responding
		response from NHS England regarding issues identified within the Petition.
Ms S Turner	Ms Turner, a market trader, presented a petition and requested the Council to defer a decision to end the Wednesday market in the Queens Square until further consultation had taken place. She conveyed concerns that traders had only been advised of the decision less than a week ago.	Councillor Lanzer commented that whilst the market operator had been informed of the Council's decision well in advance, it appeared that the decision had not been conveyed by the operator to the traders until just recently. He emphasised that the use of the Queens Square on a Wednesday had always been a temporary arrangement for High Street traders to showcase their goods and help them to promote the scope and capacity of the High Street market. There were a number of reasons why the High Street was a more appropriate location to consolidate our street markets, including space and character. A further meeting was planned to take place with the operator the following week, but at this stage it was intended to move the market back to the High Street. Councillor Irvine conveyed his support for the market to remain in the Queens Square, whilst Councillor Oxlade backed Ms Turner's request to delay the decision.
Mrs S Mullins	Mrs Mullins referred to the decision to end the Wednesday market in the Queens Square, and indicated that market traders were finding it hard to make money in the High Street as too few people now passed through it for shopping purposes. She	Councillor Lanzer indicated that no decisions had been made on how the £3 million would be spent on improvements to the Queens Square and that he had taken on board the comments that Mrs Mullions had made.

Questioner's Name	Subject	Name of Councillor(s) Responding
	referred to the Council's plans with West Sussex County Council to spend £3 million on renovating the Queens Square to make it more attractive to shoppers and businesses and suggested that a market would encourage people into the Square as part of that process.	Councillor Lamb commented that the key issue was "footfall" and considered that footfall would increase with a market in the Square.
Mr J Herbert	Mr Herbert referred to feedback he had received in a letter from the Crawley Museum Society regarding his artwork, and asked that if the artwork was not part of the remit of the Museum Society or of the Council's, then how should he forward this matter further.	Councillor Crow commented that he could not give Mr Herbert a definitive answer at this meeting, but suggested that if Mr Herbert write to him on this matter he would endeavour to clarify the issues raised. Councillor Cumper suggested ways that Mr Herbert could display his work including a request to the Crawley Arts Society, whilst Councillor B A Smith thanked Mr Herbert for bringing forward his artwork initiatives. Councillors S A Blake and Mullins referred to the recent decision to reconvene the Public Art Selection Panel, whilst Councillor Lanzer emphasised that the town currently had some good examples of public art and considered that the Selection Panel should be progressed, but only if it has an agenda with a programme of potential work to consider.
A member of the public / market trader who did not give her name	A request to the Council to defer a decision to end the Wednesday market in the Queens Square.	In response to the request and to a call from Councillor Mullins that a vote be taken at this Full Council meeting on whether or not the decision be delayed, Councillor Lanzer indicated that the Council could give consideration

Questioner's Name	Subject	Name of Councillor(s) Responding
		to the requested delay, but emphasised that there was a formal agreement in place with the market operator, and that certainly no commitment to delay that decision could be made prior to further formal meetings with the operator.
A member of the public / market trader who did not give his name	The decision to end the Wednesday market in the Queens Square. It was strongly felt that this would place the Friday and Saturday High Street Market in jeopardy, as traders relied on Wednesdays' (with what he considered the huge support and footfall in the Square compared with the High Street) to keep their businesses going.	Councillor Mullins reiterated his request that a vote be taken at this Full Council meeting on whether or not the decision be delayed, and moved that the Full Council put this matter to the vote.  At this point and in response to further issues raised by Members, the Mayor reiterated that it would not be possible to make a decision at this meeting regarding the sought after deferral. The understanding was that this would be an executive decision and not the prerogative of the Full Council, that there was an agreement between the Council and the market operator, that Councillor Lanzer would meet shortly with the traders as well as meet with the operator, and that next week's Wednesday market would continue to be held.

## 99. Appointment

### Southgate Conservation Area Advisory Committee

The Committee had recently been established in accordance with English Heritage best practice to oversee the conservation areas within Southgate. Whilst including a number of key objectives, the Committee's constitution also sought the appointment of a Member of the Council to serve on that Committee. It was recommended that a Southgate Ward Member be appointed to the Committee, with all Members advised



that they would be welcome to attend meetings of the Committee as and when they saw fit.

It was moved by Councillor Burrett, seconded by Councillor S A Blake and

**RESOLVED**

That Councillor Dr. Bloom be nominated as the representative to serve on the Southgate Conservation Area Advisory Committee.

**100. Minutes**

The minutes of the meeting of the Full Council held on [18 December 2013](#) were approved as a correct record and signed by the Mayor.

**101. Items for Debate (Reserved Items)**

Members indicated that they wished to speak on a number of items as set out in the following table:

<b>Minute Book Page no.</b>	<b>Committee/ Minute no. (and the Member reserving the item for Debate)</b>	<b>Subject (Decisions previously taken under delegated powers, reserved for debate only).</b>	<b>Subject (Recommendation to Full Council, reserved for debate)</b>
	Agenda Item 5 <b>(Labour Group)</b>		Recorded Votes at Budget Meetings
49	Audit and Governance Committee. 10 December 2013 Minute 24. <b>(Councillor Quirk)</b>	Annual Audit Letter	
50	Audit and Governance Committee. 10 December 2013 Minute 26. <b>(Councillor Irvine)</b>	Internal Audit Progress Report as at 22 November 2013	
69	General Purposes Committee 28 January 2014 Minute 18 <b>(Labour Group and Councillor Burke)</b>		Changes to the Constitution (Executive) Decision Making Redesign: Update  (Recommendation 2)
79	Cabinet 12 February 2014 Minute 93		Treasury Management Strategy 2014/2015

Minute Book Page no.	Committee/ Minute no.  (and the Member reserving the item for Debate)	Subject  (Decisions previously taken under delegated powers, reserved for debate only).	Subject  (Recommendation to Full Council, reserved for debate)
	<b>(Labour Group and Councillor Dr Bloom)</b>		(Recommendation 3)
80	Cabinet 12 February 2014 Minute 94  <b>(Labour Group and Councillor Dr Bloom)</b>		Budget and Council Tax 2014/2015  (Recommendations 4 and 5)
81	Cabinet 12 February 2014 Minute 95  <b>(Councillor Crow)</b>	Tilgate Access and Car Parking Arrangements	
82	Cabinet 12 February 2014 Minute 96  <b>(Labour Group and Councillor Dr Bloom)</b>		Quarterly Monitoring 2013/2014 Quarter 3  (Recommendation 6)

## 102. Reports of the Cabinet, Overview and Scrutiny Commission and Committees

Moved by Councillor V S Cumper (as the Deputy Mayor) and

### **RESOLVED**

That the following reports be received:

- (a) Development Control Committee – 9 December 2013.
- (b) Audit and Governance Committee – 10 December 2013.
- (c) Development Control Committee – 6 January 2014.
- (d) Licensing Committee – 9 January 2014.
- (e) Cabinet – 15 January 2014.
- (f) Development Control Committee – 27 January 2014.
- (g) General Purposes Committee – 28 January 2014.
- (h) Overview and Scrutiny Commission – 10 February 2014.
- (i) Cabinet – 12 February 2014.

### Recommendations to Full Council not Reserved for Debate (Unreserved Items)

Whilst at this point (and as indicated in the agenda) it was to be moved that the recommendations to Council, which had not been reserved for debate be adopted, this was not now necessary as all the recommendations to Council had, on this occasion, been reserved for debate.

### 103. Reserved Items

The matters identified in Minute No. 101 above were intended for debate by the Full Council. These were dealt with as set out in Minute Numbers 104, 105, 107, 108 and 109 below:-

### 104. Budget & Council Tax 2014/15 (Cabinet – 12 February 2014) (Recommendation 4)

The Cabinet had considered report [FIN/328](#) and supplementary report [FIN/328 supp](#) of the Head of Finance, Revenues & Benefits, which had also been considered by the Overview and Scrutiny Commission at its meeting on 10 February 2014.

The Full Council placed on record its thanks and appreciation for the work carried out by Officers in the Finance Division and thanked staff generally for their constructive engagement as part of the budget process.

The opportunity was also taken to thank **Dave Rawlings, the Head of Finance, Revenues & Benefits** who was shortly to retire, for his many years of dedicated service to this Council. Members from each political Group paid tribute to Dave, and referred to him as a tremendous servant to the Council who would be greatly missed. The Full Council wished Dave well in his retirement.

The Council undertook a full and detailed debate and considered all the issues raised.

#### Procedural Motion

As part of that debate it was moved by Councillor Lamb and seconded that:

Part a) of the Recommendation be voted upon separately to Parts b), c), d) and e) of the Recommendation.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 (as referred to in Minute no 97 above), the names of the Members voting for and against the procedural motion were recorded as set out below:-

#### **For the motion:-**

Councillors M L Ayling, C A Cheshire, I T Irvine, M G Jones, S J Joyce, P K Lamb, C C Lloyd, C A Moffatt, C J Mullins, C Oxlade, B J Quinn, D J Shreeves, B A Smith, P C Smith and W A Ward (15).

#### **Against the motion:-**

Councillors B K Blake, S A Blake, Dr H S Bloom, N Boxall, B J Burgess, R G Burgess, L A M Burke, R D Burrett, D G Crow, V S Cumper, C L Denman, J I Denman, C R Eade, R A Lanzer, D M Peck, A J E Quirk, K J Trussell and L A Walker (18).

#### **Abstentions:-**

None.

The procedural motion was therefore LOST.

**Amendment to Part c) of the Recommendation**

The following amendment to Part c) of the Recommendation was moved by Councillor Mullins and seconded by Councillor P C Smith. (Additional text is shown in bold):-

c) to approve the 2013/14 to 2016/17 Capital Programme and funding as set out in paragraph 11.10 **and agree to increase capital funding for the Tilgate Park Access Road as necessary to ensure adequate provision for cyclists, pedestrians and wheelchairs, making the required adjustments to the General Fund Budget.**

The Council had received the amendment without notice, and it was confirmed in response to comments made by Members that it was entirely constitutional to move amendments without such notice. Whilst this was the case, the Mayor suggested that it might be preferable in all cases of amendments being moved in the future to give prior notice of those amendments.

At this point (and whilst there were a number of calls by Members for the question to now be put under a closure motion), the Mayor referred to Councillor C L Denman who had sought the opportunity to move an amendment to the amendment as moved by Councillor Mullins.

It was moved by Councillor C L Denman and seconded that the amended Part c) as moved by Councillor Mullins be amended as follows:

(i) That the words "explore the need for an" be inserted between the words "to" and "increase" in the second line.

(ii) That the word "to" be inserted between the words "increase" and "capital" in the second line.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 (as referred to in Minute no 97 above), the names of the Members voting for and against the Amendment moved by Councillor C L Denman were recorded as set out below:-

**For the Amendment:-**

Councillors M L Ayling, B K Blake, S A Blake, Dr H S Bloom, N Boxall, B J Burgess, R G Burgess, L A M Burke, R D Burrett, C A Cheshire, V S Cumper, C L Denman, J I Denman, C R Eade, I T Irvine, M G Jones, S J Joyce, P K Lamb, R A Lanzer, C C Lloyd, C A Moffatt, C J Mullins, C Oxlade, D M Peck, B J Quinn, A J E Quirk, D J Shreeves, B A Smith, P C Smith, K J Trussell, L A Walker and W A Ward (32).

**Against the Amendment:-**

Councillor D G Crow,

**Abstentions:-**

None.

(Councillor Crow suggested that he had voted against the Amendment because although he was the Cabinet Member responsible for Tilgate Park, he had not been given the opportunity to speak).

The Amendment moved by Councillor C L Denman was therefore CARRIED.

**Amendment to Part d) of the Recommendation**

The following amendment to Part d) of the Recommendation was moved by Councillor Oxlade and seconded by Councillor Lamb. (Additional text is shown in bold):-

d) to agree that the Council's share of Council Tax for 2014/15 **and 2015/16** be frozen at £187.83 for a band D property.

Following a debate on this Amendment and on issues arising from this matter, and in accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 (as referred to in Minute no 97 above), the names of the Members voting for and against the Amendment moved by Councillor Oxlade were recorded as set out below:-

**For the Amendment:-**

Councillors M L Ayling, C A Cheshire, I T Irvine, M G Jones, S J Joyce, P K Lamb, C C Lloyd, C A Moffatt, C J Mullins, C Oxlade, B J Quinn, D J Shreeves, B A Smith, P C Smith and W A Ward (15).

**Against the Amendment:-**

Councillors B K Blake, S A Blake, Dr H S Bloom, N Boxall, B J Burgess, R G Burgess, L A M Burke, R D Burrett, D G Crow, V S Cumper, C L Denman, J I Denman, C R Eade, R A Lanzer, D M Peck, A J E Quirk, K J Trussell and L A Walker (18).

**Abstentions:-**

None.

The Amendment was therefore LOST.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 (as referred to in Minute no 97 above), the names of the Members voting for and against Recommendation 4 as amended were recorded as set out below:-

**For the Recommendation as amended:-**

Councillors B K Blake, S A Blake, Dr H S Bloom, N Boxall, B J Burgess, R G Burgess, L A M Burke, R D Burrett, D G Crow, V S Cumper, C L Denman, J I Denman, C R Eade, R A Lanzer, D M Peck, A J E Quirk, K J Trussell and L A Walker (18).

**Against the Recommendation as amended:-**

None.

**Abstentions:-**

Councillors M L Ayling, C A Cheshire, I T Irvine, M G Jones, S J Joyce, P K Lamb, C C Lloyd, C A Moffatt, C J Mullins, C Oxlade, B J Quinn, D J Shreeves, B A Smith, P C Smith and W A Ward (15).

The Recommendation as amended was therefore CARRIED, and it was

**RESOLVED**

- (1) That the proposed 2014/15 General Fund Budget as set out in section 6 and Appendix 2 to report FIN/328, be approved.
- (2) That the proposed 2014/15 Housing Revenue Account budget as set out in section 10 and Appendix 3, be approved.
- (3) That the 2013/14 to 2016/17 Capital Programme and funding as set out in paragraph 11.10 be approved, and agree to explore the need for an increase to capital funding for the Tilgate Park Access Road as necessary to ensure adequate provision for cyclists, pedestrians and wheelchairs, making the required adjustments to the General Fund Budget.
- (4) That the Council's share of Council Tax for 2014/15 be frozen at £187.83 for a band D property.
- (5) That the Pay Policy Statement 2014/2015 as outlined in paragraph 16.3 and Appendix 6, be approved.

**105. Budget & Council Tax 2014/15  
(Cabinet – 12 February 2014)  
(Recommendation 5)**

Councillor Dr Bloom referred to the receipt of the Notice of Precept from the Police and Crime Commissioner for Sussex and West Sussex County Council, which had been circulated separately as Recommendation 5.

Following approval of the Council's budget in Recommendation 4, and in accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 (as referred to in Minute no 97 above), the names of the Members voting for and against Recommendation 5 were recorded as set out below:-

**For Recommendation 5:-**

Councillors B K Blake, S A Blake, Dr H S Bloom, N Boxall, B J Burgess, R G Burgess, L A M Burke, R D Burrett, D G Crow, V S Cumper, C L Denman, J I Denman, C R Eade, R A Lanzer, D M Peck, A J E Quirk, K J Trussell and L A Walker (18).

**Against Recommendation 5:-**

None.

**Abstentions:-**

Councillors M L Ayling, C A Cheshire, I T Irvine, M G Jones, S J Joyce, P K Lamb, C C Lloyd, C A Moffatt, C J Mullins, C Oxlade, B J Quinn, D J Shreeves, B A Smith, P C Smith and W A Ward (15).

Recommendation 5 was therefore CARRIED, and it was

**RESOLVED**

- (1) That it be noted that on 15 January 2014 the Chair of the Cabinet under delegated powers calculated the Council Tax Base 2014/15 for the whole Council area as **32,168** [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
- (2) That the Council Tax requirement for the Council's own purposes for 2014/15 is calculated at £6,042,115
- (3) That the following amounts be calculated for the year 2014/15 in accordance with Sections 31 to 36 of the Act:

(a)	£124,936,700	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
(b)	£118,894,585	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(c)	£6,042,115	being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
(d)	£187.83	being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
(e)	£0	being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
(f)	£187.83	being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

- (4) That it be noted that the County Council and the Police and Crime Commissioner for Sussex have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below.

- (5) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2014/15 for each part of its area and for each of the categories of dwellings.

**COUNCIL TAX SCHEDULE 2014/15**

	CRAWLEY BOROUGH COUNCIL	WEST SUSSEX COUNTY COUNCIL	POLICE AND CRIME COMMISSIONER FOR SUSSEX	<b>TOTAL</b>
BAND A	£125.22	£774.66	94.08	<b>£993.96</b>
BAND B	£146.09	£903.77	109.76	<b>£1,159.62</b>
BAND C	£166.96	£1,032.88	125.44	<b>£1,325.28</b>
BAND D	£187.83	£1,161.99	141.12	<b>£1,490.94</b>
BAND E	£229.57	£1,420.21	172.48	<b>£1,822.26</b>
BAND F	£271.31	£1,678.43	203.84	<b>£2,153.58</b>
BAND G	£313.05	£1,936.65	235.20	<b>£2,484.90</b>
BAND H	£375.66	£2,323.98	282.24	<b>£2,981.88</b>

- (6) That it be determined in accordance with Section 52ZB Local Government Finance Act 1992 that the Council 's basic amount of Council Tax for 2014/15 is NOT excessive in accordance with principles approved by the Secretary of State under Section 52ZC of the Act.

**106. Duration of the Meeting**

As the business had not been completed within the two and a half hours specified within Council Procedure Rule 2.2, the Mayor required the Full Council to consider if it wished to continue with the meeting. With the Mayor having put it to the Full Council, the vote was in favour of not continuing the meeting. With this in mind, there was a process for dealing with motions and recommendations which had not been dealt with within the two and a half hours, as was the case for this meeting.

In these circumstances, the motions and recommendations which had not been dealt with would be deemed as formally moved and seconded, with no speeches allowed



on these items and the vote would be taken in the usual way. If a recorded vote was called for during this process, it would be taken immediately. When all motions and recommendations had been dealt with, the Mayor would declare the meeting closed.

**107. Changes to the Constitution (Executive) Decision Making Redesign: Update (General Purposes Committee – 28 January 2014) (Recommendation 2)**

The Committee had considered report [LDS/077](#) of the Head of Legal and Democratic Services.

**RESOLVED**

- (1) That the amendments to the Constitution proposed in Appendices 2-4 of report LDS/077 be agreed and come into effect from 1 April 2014 subject to the following amendments:
  - (i) That the third bullet point of paragraph 3.2 of the Constitutional changes in relation to the Leader and Cabinet Procedure Rules (Appendix 2, Page B12 of the report) be amended to read: “of minimal political sensitivity – more politically sensitive matters are likely to go to Cabinet for decision”
  - (ii) That paragraph 12.3(a)(1)(i)(c) (Appendix 2a, Page B16 of the report) be amended to read: “in the case of capital expenditure, any projects if they involve entering into new commitments ~~and/or making savings~~ in excess of £500,000;”
- (2) That the Section 151 Officer put in place the relevant changes to the Procurement Code to reflect the other recommended changes to the Key Decision Levels and Financial Procedure Rules, and that these be approved for inclusion in the Constitution by the Section 151 Officer in consultation with the Chair and Vice Chair of the General Purposes Committee and the Head of Legal and Democratic Services.

**108. Treasury Management Strategy 2014/15 (Cabinet – 12 February 2014) (Recommendation 3)**

The Cabinet had considered report [FIN/323](#) of the Head of Finance, Revenue & Benefits, which had also been considered by the Overview and Scrutiny Commission at its meeting on 10 February 2014.

**RESOLVED**

- (1) That the Treasury Prudential Indicators and the Minimum Revenue Provision (MRP) Statement contained within Section 5 of report FIN/323, be approved.
- (2) That the Treasury Management Strategy contained within Section 6 be approved.
- (3) That the Investment Strategy contained within Section 7, and the detailed

criteria included in Appendix 3, be approved.

**109. Quarterly Monitoring 2013/2014 Quarter 3  
(Cabinet – 12 February 2014)  
(Recommendation 6)**

The Cabinet had considered report [FIN/325](#) of the Head of Finance, Revenue & Benefits.

**RESOLVED**

That a supplementary capital estimate of £220,000 for the enhanced design of the new build Brunel Place scheme which now includes provision for two additional flats, funded from the HRA resources, be approved.

**110. Notice of Motion (2 of 2)**

The Full Council considered a Notice of Motion in accordance with Council Procedure Rule 12, which was moved by Councillor Lloyd and seconded by Councillor P C Smith.

**Amendment**

As part of the debate on this matter, the following amendments to Parts 2), 3) and 4) of the Notice of Motion were moved by Councillor Trussell and seconded by Councillor Crow. (Additional / amended text is shown in bold, whilst deleted text has been crossed through):-

2. **Continue to** report these problems to the bodies responsible for dealing with them ~~within a period of a maximum of one month from now.~~ **on an ongoing basis.**

3. **Continue to** advocate on behalf of the people we represent the urgent completion of all necessary remedial work in accordance with publicly available time scales.

4. In particular to make strong representations to the Department for Environment, Food and Rural Affairs (Defra) to ~~permit~~ **assist** the Environment Agency to ~~re-~~**continue** the full work programme for flood protection at the River Mole in order to protect ~~field~~ **Crawley** residents, given the recent ~~serious flood disruption~~ **caused to residents there. exceptional rainfall"**

The amendments, upon being put to the Council, were CARRIED.

The Notice of Motion, as amended, upon being put to the Council, was CARRIED, and it was

**RESOLVED**

That the heavy rainfall of the period late December 2013 to February 2014 has highlighted once again some weaknesses in Crawley's flood defences. Taking note of this and of the serious problems caused for many Crawley residents and travellers from Gatwick airport, Crawley Borough Council resolves to:

1. Establish the causes of flood problems at various locations, such as west of Ifield, where once again vulnerable elderly residents of the Gables Nursing home suffered

serious disruption, Three Bridges and Langley Green and at other places identified by councillors, residents and officers of the council. Where necessary this will be done in conjunction with partner organisations such as West Sussex County Council and the Environment Agency.

2. Continue to report these problems to the bodies responsible for dealing with them on an ongoing basis.
3. Continue to advocate on behalf of the people we represent the urgent completion of all necessary remedial work in accordance with publicly available time scales.
4. In particular to make strong representations to the Department for Environment, Food and Rural Affairs (Defra) to assist the Environment Agency to continue the full work programme for flood protection at the River Mole in order to protect Crawley residents, given the recent exceptional rainfall.

**111. Kevin Tidy, Senior Parks Manager, and Alan Dixon, Assistant Manager - Tilgate Park**

The Full Council wished Kevin and Alan well in their respective retirements and thanked them for their many years of committed and loyal service to this Council.

**112. Closure of Meeting**

The meeting ended at 10.12 p.m.

**Mayor**

**APPENDIX A**

**Members' Disclosures of Interest**

<b>Member</b>	<b>Agenda Item No.</b>	<b>Name and date of Cabinet/ Committee and Minute No.</b>	<b>Minute Book Page No.</b>	<b>Subject or Planning Application No.</b>	<b>Type and Nature of Disclosure.</b>
Councillor V S Cumper	4.			Petition	Principal Petitioner.
Councillor C C Lloyd	7.			Appointment - Southgate Conservation Area Advisory Committee	Personal Interest as a resident of Southgate.
Councillor W A Ward	10(1)(a)	Development Control 9 December 2013 Minute 56	P 42	CR/2013/0517/OUT	Personal interest as the applicant is known to him.
Councillor R D Burrett	10(1)(e)	Cabinet 15 January 2014 Minute 83	P 59	Proposed Multi-Agency Agreement for the Management of Encampments across West Sussex and the Provision of a Transit Site.	Personal Interest as a Member of West Sussex County Council
Councillor D G Crow	10(1)(e)	Cabinet 15 January 2014 Minute 83	P 59	Proposed Multi-Agency Agreement for the Management of Encampments across West Sussex and the Provision of a Transit Site.	Personal as Member of West Sussex County Council
Councillor R A Lanzer	10(1)(e)	Cabinet 15 January 2014 Minute 83	P 59	Proposed Multi-Agency Agreement for the Management of Encampments across West Sussex and the Provision of a Transit Site.	Personal as Member of West Sussex County Council
Councillor R D Burrett	10(1)(h)	Overview and Scrutiny Commission 10 February 2014 Minute 77	P 76	Health and Adult Social Care Select Committee (HASCSC)	Personal Interest as a Member of West Sussex County Council.
Councillor C C Lloyd	10(1)(h) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75	P 75	Budget & Council Tax 2014/15	Personal Interest as a Member of the Local Government Pension Scheme.
Councillor C C Lloyd	10(1)(i) and 11	Cabinet 12 February 2014. Minute 94	P 80	Budget & Council Tax 2014/15	Personal Interest as a Member of the Local Government Pension Scheme.
Councillor R D Burrett	12 (a)			Notice of Motion	Personal Interest as a Member of West Sussex County

<b>Member</b>	<b>Agenda Item No.</b>	<b>Name and date of Cabinet/ Committee and Minute No.</b>	<b>Minute Book Page No.</b>	<b>Subject or Planning Application No.</b>	<b>Type and Nature of Disclosure.</b>
					Council.
Lee Harris, Chief Executive (Head of Paid Service)	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.
Ann-Maria Brown, Head of Legal and Democratic Services, and Monitoring Officer	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.
Peter Browning, Director of Transformation and Housing	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.
Roger Brownings, Democratic Services Officer	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.
David Covill, Director of Development and Resources	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.

<b>Member</b>	<b>Agenda Item No.</b>	<b>Name and date of Cabinet/ Committee and Minute No.</b>	<b>Minute Book Page No.</b>	<b>Subject or Planning Application No.</b>	<b>Type and Nature of Disclosure.</b>
Karen Hayes Deputy Head of Finance	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.
Dave Rawlings Head of Finance, Revenues and Benefits	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.
Phil Rogers, Director of Community Services	10(1)(h), 10(1)(i) and 11	Overview and Scrutiny Commission 10 February 2014 Minute 75. Cabinet 12 February 2014 Minute 94.	P75 and P80	Budget & Council Tax 2014/15	Personal Interest, as an Officer of the Council in relation to the Pay Policy Statement.